

# Most Precious Blood School



Kindergarten Handbook  
2011-2012

### **Arrival/Dismissal**

Children may enter the classroom at 7:45 a.m. Children should be escorted into the building. By 7:55 a.m. children should be in their classroom seats ready to start the day. We ask that parents leave the classroom by the time the 7:55 bell rings.

Children will be dismissed at 2:50 p.m. All Kindergarten students should be picked up at the Barthold Street entrance (door # 2). A number system for pick-up will be used. Children will not be dismissed to anyone without a number unless authorized by the parent. If it is necessary for someone else to pick up the child, the school must be notified in advance, and identification will be checked.

### **Attendance**

When a student must be absent from school, parents should call the school before 8:00a.m. If the school has not been notified by phone, the school office will contact the parent/guardian at home/work, and a written excuse signed by the parent must be brought after each absence. The excuse should include the name of the child, day and date of absence, and reason for the absence. There must be a doctor's excuse after five consecutive days of absence.

A student is considered tardy if the student is not in the classroom at the final bell at 7:55a.m. each morning. Students who are tardy report to the office for a Tardy Slip to be presented to the classroom teacher. Parents should also call the school before 8:30a.m. if a student is going to be late. If a student arrives after 8:00a.m., a parent must sign the student in at the office.

For each tardy the student will receive a Tardy Notification slip which is triplicated for the office, teacher, and parents. When a student has been tardy 4 times in a grading period, they will be assigned a 1-hour detention. The 5<sup>th</sup> tardy will result in a 1-hour detention and a parent conference will be scheduled to try to rectify the situation, as well as discuss future options should the problem continue. A 6<sup>th</sup> tardy will also result in a 1-hour detention.

Please see the Most Precious Blood School Handbook (PreK-8) for additional information and policies on attendance.

### **Birthdays/Special Occasion**

Birthday treats are welcome. Please notify the teacher in advance that a treat will be brought to school. Summer birthdays are celebrated in the spring. This will be announced.

If a child is hosting a special occasion, outside of school, the invitations must be mailed directly to the students invited **unless the whole class is invited**.

### **Curriculum Program**

The curriculum employed in our Kindergarten is designed to supplement the natural experiences of childhood. The aim is to help the child develop basic skills. This program includes many areas, which we will attempt to cover at least briefly.

**Religion:** We Believe religion text is used. Spontaneous prayer is encouraged, and the child is also taught other prayers, such as the Guardian Angel Prayer, a simple Morning Offering, meal prayers, Hail Mary, and the Our Father. Preparation for mass attendance takes place during the first nine weeks. This involves explanation of the priests' vestments, the altar, the vessels used in Mass, the statues, etc. Children attend mass weekly throughout the year. Kindergarten also participates in the Catechesis of the Good Shepherd once a week.

**Language Development:** Language is the foundation of reading and writing. In Kindergarten, your child will be learning with a balanced literacy program. We will do this by providing your child with a "language rich" environment. They will be learning concepts about print, developing their phonemic awareness, recognizing symbol-sound relationships, learning basic sight words, identifying rhyming/word family words, being exposed to a variety of literature, and writing for different purposes.

**Math:** The students are taught to identify and write the numbers 0-20. The students will understand the relationships between sets of objects and numbers. They will explore patterns in numbers to 100. We will introduce how to record data, measure objects, identify addition and subtraction while teaching the children how to solve problems and justify their reasoning. Kindergarten uses Every Day Math for calendar activities and other basic skill practice.

**Perceptual-Motor Skills:** The child will develop large and small muscle coordination through special physical education activities designed for this purpose.

**Science:** Basic science concepts will be introduced and experienced. Investigation and inquiry skills are taught using "Hands-on-Science". All activities teach the Indiana State Standards for science in Kindergarten.

**Social Development:** The children will be taught good social skills and how to appropriately interact and develop relationships with others.

**Music/Art:** The arts are an integral part of the Kindergarten curriculum. Music will be used throughout the program. Many areas of art media are explored.

**Other:** Fun and games, field trips, cooking experiences, celebrating birthdays and holidays are all part of the Kindergarten program.

**Technology:** Students learn the basic concepts of computer use and care. They begin primary keyboarding and develop use of the computer mouse. They use the classroom SmartBoard for whole group and small group activities.

#### **Dress Code**

Kindergarten students wear approved school uniform attire. See the Most Precious Blood School Handbook for dress code requirements.

#### **Folders**

A family folder from the school office will be sent home on Thursdays with the oldest or only child of the family. Please sign the folder and return it on Friday.

#### **Graduation**

Financial obligations must be met so that students will be permitted to go through the graduation ceremony.

#### **Health**

Parents should provide a good start for their child each day by:

- Sending the child well nourished and rested.
- Making sure the child is clean and appropriately dressed.
- Keeping the child home 24 hours after his/her fever subsides or the last vomiting episode.

Students who are "well enough" to be in school are "well enough" to go outside for recess and outdoor activities. A child recovering from illness will only be allowed to stay in from recess with a written excuse from the doctor.

Please see the Most Precious Blood School Handbook for additional information and policies regarding health and medication.

#### **Homework**

A homework newsletter is sent home weekly. The homework will help reinforce what is being taught at school but should not require a lot of time. Homework can be a great opportunity to spend quality time with your child. Please be sure all homework is completed and sent in the next day.

## Money

When money is sent to school for lunch or any other purpose, it should be put in an envelope with the child's name, grade, and the reason that the money is being sent.

## Newsletters

Our newsletters will keep parents informed as to what is going on in the classroom and remind parents of upcoming events. Please look for your child's newsletter in their folder on Mondays.

## Objectives

**For Students:** Our learning objectives are based on the Indiana State Academic Standards.

### For Parents

1. The parents will be encouraged to share in the religious development of their child.
2. Parents are invited to help with the Kindergarten classroom throughout the school year.
3. Parents work with their children at home reinforcing skills covered in the classroom. For example, reading to your child and helping your child with activities sent home.

**Parental Involvement:** Our school provides opportunities for parents to be involved in our program. This involvement is beneficial to both the children and the parents. Parents can be involved in the classroom in several ways...

- Volunteering time in the classroom
- Taking things home to work on for the classroom
- Helping with classroom parties
- Driving for field trips
- Donating items from the wish list
- Working with your child at home
- Parental involvement is beneficial to everyone and is welcome!

## Progress Reports/Report Cards

Progress Reports will be sent home 4 ½ weeks into every 9-week grading period. Report cards will be sent home every nine weeks. **Tuition and fees must be current to receive these reports.**

## Quiet Time

Quiet time will be observed in the classroom everyday after noon recess. During this time children may read a book, listen to music or quietly rest. Your child may bring a beach towel or rolled nap mats used in our preschool program to lay on. (Please label with child's name.)

## Requirements

1. Child is 5 years of age by August 1.
2. Medical, dental and physical forms are completed by the first day of school.
3. A copy of birth certificate.
4. A copy of baptismal certificate (if applicable) if child is not baptized at Most Precious Blood Church.
5. School registration forms are completed and paid.
6. Book bill fee is paid.
7. Tuition according to the current rate.
8. Emergency forms completed by first day of school.

## Rules

All students will be required to follow school rules that can be found in the Most Precious Blood School Handbook, including the uniform policies.

The classroom rules will be as follows:

1. We will respect each other and ourselves.
2. We will help each other learn.
3. We will do things the way they are supposed to be done.
4. We will look for the good in each other.

**School Supply List**

A supply list will be provided upon registration.

**Show and Tell**

Your child's "Show and Tell Day" will be on his or her snack day. For "Show and Tell Day", please do not send in anything expensive, valuable or breakable. The item must be small enough to fit in your child's backpack.

**Snacks**

Your child will receive a morning snack everyday. The class members will provide the snacks. A current snack list will be sent home with your child at the beginning of each month. Each student will receive milk with his or her morning snack, which is paid for at the beginning of the year. If your child is allergic to milk, please notify the teacher. Please provide healthy snacks, avoiding foods with a lot of sugar.

**Disclaimer**

Most Precious Blood School and the Kindergarten teacher reserve the right to add, or change any information stated in this handbook. This Kindergarten handbook supports and abides by the Most Precious Blood School Handbook.